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Approved For Release 2005/08/16 : CIA-RDP70-00211R000800080011-2

MAIL SERVICE QUESTIONNAIRE	Office PERSONNEL	Date 12 June 1962

FLOOR NUMBER

GROUND		1.		2.		3.		4.		5.		6.		7.	
ORG.	ROOM	ORG.	ROOM	ORG.	ROOM	ORG.	ROOM	ORG.	ROOM	ORG.	ROOM	ORG.	ROOM	ORG.	ROOM
		Credit Union	* J-33							D/Pers	E 56				
		OutPI Exit	(*							CMO	E 56				
		Int	(J-37							SA/Per	E 69				
		Claims	(							Plans	E 68				
		CPB	* D-70							Regs	E 36				
										BSD	E 67				
										CPD	E 34				
										Agent Panel	E 38				
										CSPD	E 47**				
										POD	E 54				
										POD	E 46				
										RSD	E 2515				
										SRB	E 2506				
										QAB	E 2508				
										TRB	E 1109				
										PI	E 03				

*OP Offices on First Floor are now getting direct mail service and find it most adequate.

**CSPI is now receiving direct mail service in Room E 2506.

NOTE: At present OP does not have any internal mail courier service; each office picks up and delivers the mail to Central Mail Room/OP 5 E 13 Headquarters.

Please contact us again before any schedule for Courier Delivery Service is established because our needs may change in the meantime; also there is always the possibility that some of the elements will be moved to other locations in the Building.

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TEST FORM

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